



SOUTHERN RAILWAY

No.P(W)641/HQSBF/2023 -2024

Headquarters Office,
Personnel Branch,
Chennai – 600 003.
Date : 5.04.2024.

All concerned (Hqrs Units.)

Sub: HQSBF 2023 -2024 – Grant of financial assistance to employees under various schemes – Calling for Online applications – reg.

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Online applications are called for grant of financial assistance from HQSBF towards various schemes for all **Non – Gazetted staff** under different heads of HQSBF for the year 2023-2024. The details of applications called for as follows.

Education:

- 1.Scholarship for **Higher Technical/Professional Diploma Courses**.
- 2.Grant of cash award to wards of Railway employees for their meritorious performance in the final exams of class X or XII. **(for securing 85% & above marks only)**
3. Grant of cash award to **Wards** or their meritorious performance in the field of **Sports/Cultural activity**.

Relief of Distress/Sickness:

4. Grant of assistance from HQSBF towards purchase of Spectacles. **(Only those who have not availed the assistance in the previous 2 years (i.e 2021-22, 2022-23) are eligible.**
5. Grant of financial assistance from HQSBF for the period of **leave without pay (LWP) on medical grounds**.
6. Grant of financial assistance from HQSBF towards medical expenses upto Rs.50,000/-.

The notification calling for all the above applications will be uploaded in the web portal www.srhqpb.in . The opening date for the above applications on 22.04.2024 with closing date 10.05.2024 . The link for the web portal is available in southern Railway website Personnel. Employees will have to submit their application online through **Other notifications** link available in the web portal www.srhqpb.in.

The detailed instructions for applying online will also be available in the webportal. The employees will have to click on the appropriate link in the portal. The link will lead to application format in which the employee needs to fill up the required particulars.

The portal to upload the applications by the respective departments will be closed at 23.59 hrs. on 10.05.2024 and no further correspondence in this connection will be entertained.

Any spurious claim preferred by the employees and noticed at a later date will be viewed seriously duly invoking D&A rules.

If any employee has difficulty in submission of online application, concerned department dealer or dealer in the welfare section will assist.

Please contact the concerned dealers in welfare section.

- 1) P.N.Lalleswari, Ch.OS - 9940493905
- 2) M.Indrani, OS - 9600095065
- 3) P.Jagannadha Rao , OS - 9949419917

Encl : Guidelines for fill up online applications.

R. Murali
5/4/24

(Roja Murali)
Assistant Personnel Officer/Welfare
for Principal Chief Personnel Officer.

Copy to : CPO/IR & Chairperson HQSBF

Copy to: GS/SRMU, GS/AISC&STREA, GS/AIOBCREA, HQSBF Members

Copy to : Ch OS/System - for uploading in web portal of PB

Copy to : All HQ/PB Officers
All Ch.OS/PB